Auditing Classes Form

To audit a course means the student will enroll in the course but receive no credit or grade. Some programs (such as limited entry or specialized accreditation) have restrictions that do not allow students to audit courses. This form must be submitted to the Office of the Registrar for processing prior to the last day to drop class in question.

Last Name: _____First Name_____ Middle Initial:___

Student ID #: _____ Email Address: _____

I would like to audit class # _____   course subject (i.e. PSY 101)_____ .

☐   I understand by auditing a class I am still responsible for the full cost of the course.

☐   I understand Financial Aid does not pay for audited classes; any financial aid applied to this course will have to be repaid.

☐   I understand Financial Aid includes audited courses for Satisfactory Academic Progress Policy (SAPP) calculation of attempted credits which may affect my ability to receive financial aid in future semesters.

☐   I understand that audited courses will be included in my academic record for Excess Credit calculation.

☐   I understand this decision is final and I will not be able to change an audited class back to a class for credit.

☐   I understand an audit course cannot be counted as part of academic load for enrollment verification purposes.

Signature: _____   Date: _____

OFFICIAL USE
Spring   Summer   Fall
Last day to Audit: _____