

## Printing Unofficial Transcript through MyCSN

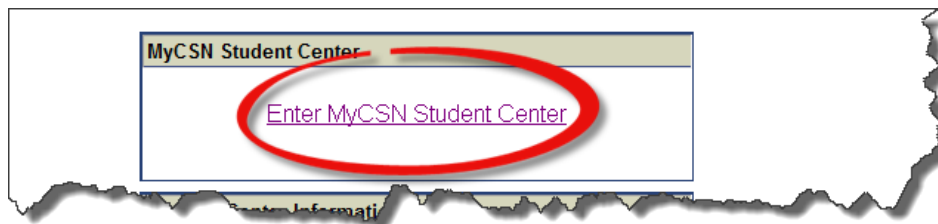
1. Before accessing your MyCSN student account, make sure you validate your account and register your password.
  - a. To validate your account:
    - i. [Click here validate your CSN student account](#)
    - ii. Click on the **Account Validation** link
    - iii. Enter your NSHE ID (ten-digit number) and last name as it appears on your CSN admissions email.
    - iv. Enter your Personal Identification Number (PIN). It is the last four digits of your social security number (SSN). If you did not provide your SSN on your admissions application, enter 9999.
  - b. To register your password:
    - i. [Click here to register your password](#)
    - ii. Click on the **Reset Password** link
    - iii. Click on **Password Registration**
    - iv. Follow the on screen prompts to register your password
  - c. If you encounter any issues validating your account or registering your password, call (702) 651-5555.
2. After validating your student account and registering your password, log on to <https://go.csn.edu/LoginPolicy.jsp>.
3. Click on the MyCSN tile.



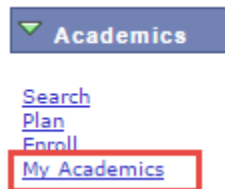
4. If required, enter your login credentials again.



5. Click on the **MyCSN Student Center** hyperlink.



6. Under the **Academics** heading, click on the **My Academics** link.



7. Click on the **View my unofficial transcript** link.

### My Academics

<b>Academic Requirements</b>	<a href="#">View my advisement report</a>
<b>What-If Report</b>	<a href="#">Create a what-if scenario</a>
<b>Advisors</b>	<a href="#">View my advisors</a>
<b>Transfer Credit</b>	<a href="#">Evaluate my transfer credits</a>
	<a href="#">View my transfer credit report</a>
<b>Test Scores</b>	<a href="#">View my Test Scores</a>
<b>Course History</b>	<a href="#">View my course history</a>
<b>Transcript</b>	<a href="#">View my unofficial transcript</a>
	<a href="#">Request official transcript</a>
<b>Enrollment Verification</b>	<a href="#">Request enrollment verification</a>
<b>Program/Plan Change</b>	<a href="#">Request Program/Plan Change</a>

8. In the **Report Type** field, select **Unofficial** from the drop down list, then click on the **View Report** button.

Academic Institution

**Report Type**

9. Once your request has completed processing, your unofficial transcript will display in pdf format.

College of Southern Nevada  
6375 W Charleston Blvd  
Las Vegas, NV 89146  
CSN01

**Unofficial - Undergraduate Career**

**Name:**  
**Student ID:**

**Beginning of Undergraduate Record  
1997 Fall**

Program: Non-Degree/Certification  
Plan: Personal Enrichment Preparation  
1997 Fall

Course	Description	Att.	Earned	Grade	Points
ENG 101	Composition I	3.00	3.00	A-	11.100
Grading Basis:	Letter Grades				
MATH 124	College Algebra	3.00	3.00	B	9.000
Grading Basis:	Letter Grades				

		Att.	Earned	GPA Unit	Points
Term GPA	3.35 Term Tot	6.00	6.00	6.000	20.100

		Att.	Earned	GPA Unit	Points
Cum GPA	3.35 Cum Tot	6.00	6.00	6.000	20.100

Academic Standing Effective 09/02/1997: Good Standing

End of Unofficial - Undergraduate Career