

CSN Incident Reporting Summary

Incident Scenario	Action/Response
Criminal Activity	<p>Contact University Police Services (UPD)</p> <ul style="list-style-type: none"> • Emergency 702-895-3669 or x7911 • Non-Emergency 702-895-3668 or x7311
Facilities Issues (i.e., unsafe building conditions, problems with infrastructure)	<p>Contact Facilities Management (M-F, 8am-5pm)</p> <ul style="list-style-type: none"> • call 702-651-4888 or x4888 • submit work request online at iServiceDesk • submit Maintenance Request via CSN Mobile Safety Application <p>After business hours (5pm-8am, weekends)</p> <ul style="list-style-type: none"> • call University Police Services at 702-895-3669 or x7911
Near-miss, unsafe conditions/equipment/work habits, or any other safety or compliance issue	Complete online form on EHS website
Chemical spill over one gallon or one pound	<ul style="list-style-type: none"> • Contact EHS at 702-651-7445 or UPD at 702-895-3669 or x7911 for emergency assistance with cleanup • Submit Incident Report Form to EHS
Chemical spill or releases regardless of size/volume: mercury, uncontrolled compress gas release, chemical or oil release to bare ground, sewer, or surface water	<ul style="list-style-type: none"> • Contact EHS at 702-651-7445 or UPD at 702-895-3669 or x7911 for emergency assistance with cleanup • Submit Incident Report Form to EHS
Student injury/illness requiring assistance from emergency medical services (EMS)	<ul style="list-style-type: none"> • Contact UPD at 702-895-3669 or x7911 or go to the nearest Emergency Room • Submit Incident Report Form to EHS
Student exposure to another person's blood or body fluids as part of their clinical activities	<ul style="list-style-type: none"> • Student reports exposure to faculty or site director • Faculty/department submits Incident Report Form and Report of Exposure to Bloodborne Pathogens to EHS • Student is referred to medical provider for further evaluation
Student injury/illness that does not require professional medical attention	<ul style="list-style-type: none"> • Obtain supplies from first aid kit or refer to medical provider for further evaluation • Submit Incident Report Form to EHS
Student employee injury/illness while working at CSN.	Follow employee injury/illness process
Employee injury/illness that is work related requiring assistance from emergency medical services (EMS)	<ul style="list-style-type: none"> • Contact UPD at 702-895-3669 or x7911 or go to the nearest Emergency Room • Employee submits C-1 Notice of Injury Form to supervisor • Supervisor submits C-1 Notice of Injury Form and Supervisor's Investigation Report to UNLV Risk Management (within 7 days from the date of the incident)
Employee injury/illness that is work related that requires professional medical attention	<ul style="list-style-type: none"> • Seek appropriate first aid or care at approved workers' compensation provider. • Employee submits C-1 Notice of Injury Form to supervisor • Supervisor submits C-1 Notice of Injury Form and Supervisor's Investigation Report to UNLV Risk Management (within 7 days from the date of the incident)
Employee injury/illness that does not require professional medical attention	<ul style="list-style-type: none"> • Obtain supplies from first aid kit • Employee submits C-1 Notice of Injury Form to supervisor • Supervisor submits C-1 Notice of Injury Form and Supervisor's Investigation Report to UNLV Risk Management (within 7 days from the date of the incident)
Employee exposure to another person's blood or body fluids that is work related	<ul style="list-style-type: none"> • Seek care at approved workers' compensation provider • Employee submits C-1 Notice of Injury Form to supervisor • Supervisor submits C-1 Notice of Injury Form and Supervisor's Investigation Report to UNLV Risk Management (within 7 days from the date of the incident) • Supervisor submits Report of Exposure to Bloodborne Pathogens to EHS
Visitor Injury/illness/exposure	<ul style="list-style-type: none"> • For emergencies, contact UPD at 702-895-3669 or x7911 or go to nearest Emergency Room • Faculty/Staff submits Incident Report Form to EHS