



**OFFICE OF FINANCIAL AID**  
**2023-2024 Direct (Parent) PLUS Loan Request**

2024 CFLNPL

**NAME:** \_\_\_\_\_ **NSHE #:** \_\_\_\_\_

**Section 1: TO BE COMPLETED BY ONE PARENT BORROWER**

You must be a U.S. citizen or eligible non-citizen AND a natural parent, adoptive parent, or stepparent to apply. Please complete and return this form; answer all items to avoid processing delays. The information you provide is confidential and will be used by the Department of Education to produce a promissory note.

Parent Name: \_\_\_\_\_  
Last Name First Name M.I.

Parent's relationship to student:  Biological/Natural Parent  Adoptive Parent  Stepparent

Parent Address: \_\_\_\_\_  
Street City State Zip Code

Parent Email Address: \_\_\_\_\_ Parent Phone Number: \_\_\_\_\_

Parent Social Security Number: \_\_\_\_\_ Parent Date of Birth: \_\_\_\_\_

Parent Driver's License: \_\_\_\_\_ State: \_\_\_\_\_

Citizenship Status:  U.S. Citizen  Permanent Resident/Alien I.D. Number: \_\_\_\_\_

**Section 2: LOAN AMOUNT**

How much do you want to borrow from the Federal Direct PLUS Loan Program? \$ \_\_\_\_\_ .00

An approved amount will be disbursed in equal parts for the fall and spring semesters. If your child is attending CSN for only one semester during the academic year, the approved amount awarded may be reduced. Please indicate the semesters your child will attend during the academic year:

Check all semesters that apply:  Fall 2023 & Spring 2024  Fall 2023 only  Spring 2024 only  Summer 2024 only\*

\*Summer PLUS loan can only be requested once Summer registration begins (typically in April) and the student is enrolled in at least 6 credits going towards their declared degree.

**Section 3: AUTHORIZATIONS AND CERTIFICATION**

The U.S. Department of Education has ruled that Federal Direct PLUS Loan proceeds must be used to cover educational expenses incurred by the student. CSN will apply the net loan disbursement to the student's institutional charges, including tuition and fees. A refund will be processed if the disbursement exceeds the student's institutional charges. **You must indicate below whom is to receive a possible refund:**

I authorize the College of Southern Nevada to refund excess Parent PLUS loan proceeds directly to the student. I understand that the refund will be disbursed to the student, either by direct deposit or via check, according to the method chosen by the student in MyCSN. This refund method occurs **within 14 calendar days** of the Parent PLUS disbursement to the student's account. (CSN Office of Financial Aid encourages you to discuss the proper disposition of the funds with your child).

I want any refund funds mailed to me, the parent, at the address provided above. I understand this refund method may take up to 45 days from the date of the Parent PLUS loan disbursement to the student's account and may require additional documentation so the funds may be sent directly to me.

**I, the parent borrower, authorize the Secretary of the U.S. Department of Education to investigate my credit record and report information concerning my credit to the proper persons and organizations.**

**My signature below constitutes my request for a loan under the Federal Direct PLUS Loan Program.**

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please submit completed form in person at one of the 3 main campuses, by mail to CSN, 6375 W. Charleston, Sort Code WCD 126 Attn: Loan Processing, Las Vegas, NV 89146, or by email to [loans@csn.edu](mailto:loans@csn.edu).